



## Three Arch Bay Community Services District

### Regular Meeting Agenda

Wednesday, March 27, 2024 – 5:00 p.m.

50 S. La Senda, Laguna Beach, CA 92651

1. CALL TO ORDER – 5:00 p.m.
2. PUBLIC FORUM

**Public comments on all agenda items, as well as public comments not pertaining to agenda items, will be heard during the public forum period. Public comments are limited to 30 minutes total and three (3) minutes per item.**

3. CONSENT CALENDAR

The items listed below are placed on the Consent Calendar. All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion by the Board. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be removed from the Consent Calendar for discussion. Items removed from the Consent Calendar will be discussed and voted upon immediately following Board action on the remainder of the Consent Calendar. Members of the Public who wish to discuss Consent Calendar items should identify themselves to the Board and upon the invitation by the President, state their name, address and item number they would like to discuss.

**A. Approve the March 5, 2024 Special Board Meeting Minutes**

4. DISTRICT ENGINEERS REPORT

**A. Consideration of District Engineers Report**

1. Storm Drain Project List
2. Homes with Storm Drains Underneath them
3. Engineer's Status Update
  - A. S. La Senda Low Flow Bypass
  - B. Video Inspection of Existing Facilities
  - C. CDS Unit Inspection
  - D. Catch Basin Inspections
  - E. Coastal Permit Extension
  - F. 31 N. Vista De Catalina Construction Coordination
  - G. 32 N. Portola
  - H. **Beach Area Runoff - Consideration of Installation of New Water Meters and Diversion Rock Work**
    1. **Consider the proposal from SCWD to install new water meters and perform additional rock work for the new diversions.**
    2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

- I. **Consideration of South Stairs White Pipe Improvements**
  1. **Consider the proposal from Drill Tech to remove the existing drainpipe headwall and construct a new headwall further back with foliage and a grate in the amount of \$14,295.00.**
  2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
- J. 32 S. La Senda
- K. TAB CSD Drainage Master Plan

5. NEW BUSINESS

- A. **Consideration of Golf Cart Purchase for the Security Team**
  1. **Consider the purchase of a 2022 Forester 4 Plus Golf cart in the amount of \$8,994.38.**
  2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
- B. **Consideration of Agreement with the Orange County Sheriff for Supplemental Law Enforcement on the 4<sup>th</sup> of July**
  1. **Consider and approve the agreement with the Orange County Sheriff's Department for supplemental law enforcement on the 4<sup>th</sup> of July at an estimated cost of \$7,290.44.**
  2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
- C. **Consideration of Hiring Additional Contract Security Staff for 4<sup>th</sup> of July Celebration**
  1. **Consider the request to approve a contract for additional security personnel and temporary barriers to help secure the TAB entrances on the 4<sup>th</sup> of July at a cost not-to-exceed \$6,500.00.**
  2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
- D. **Consideration of Nomination Period and Appointment Process for the OC LAFCO Regular Special District Member Seat**
  1. **Consider the nomination for the OC LAFCO Regular Special District Member Seat and appoint the regular and alternate voting members for the appointment process.**
  2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

- E. **Consideration of Change in Security Office Space**
  - 1. **Consider the approval of moving the current security office to the Parc Monaco Building located at 23292 Coast Highway.**
  - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
  
- 6. **TREASURER’S REPORT**
  - A. **Consideration of February 2024 Financial Statement**
    - Recommended Actions:**
      - 1. **Consider and Approve the February 2024 financial statement.**
      - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
  - B. User Fee Delinquency Spreadsheet
  - C. Morgan Stanley Statements:
    - (1) February 2024 General Fund
    - (2) February 2024 User Fee
  - D. AMEX Statement
  
- 7. **CLAIMS FOR PAYMENT**
  - A. **General Fund**
    - Recommended Actions:**
      - 1. **Consider and Approve General Fund expenditures from February 28, 2024 to March 27, 2024.**
      - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
  
  - B. **User Fee Fund**
    - Recommended Actions:**
      - 1. **Consider and Approve User Fee Fund expenditures from February 28, 2024 to March 27, 2024.**
      - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**
  
- 8. **DIRECTORS REPORTS**
  
- 9. **SECURITY REPORT**
  
- 10. **GENERAL MANAGERS REPORT**
  
- 11. **LEGAL COUNSEL REPORT**
  
- 12. **GENERAL CORRESPONDENCE**
  
- 13. **CONFERENCE WITH LEGAL COUNSEL**

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Consideration of initiation of litigation pursuant to Government Code section 54956.9(d)(4) (two potential cases)
  - B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) (two potential cases)
14. NEXT MEETING – April 24, 2024

All documents available for public review are at 5 Bay Drive, Laguna Beach, CA 92651 or on file with the District's General Manager located at 5 Bay Drive, Laguna Beach, CA 92651

***In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the General Manager during regular business hours at (949) 499-4567. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations; if sign language interpreter is required, notification 1 week in advance is strongly recommended. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.***