



Three Arch Bay Community Services District

Regular Meeting Agenda

Wednesday, October 25, 2023 – 5:00 p.m.

50 S. La Senda, Laguna Beach, CA 92651

1. CALL TO ORDER – 5:00 p.m.

2. PUBLIC FORUM

Public comments on all agenda items, as well as public comments not pertaining to agenda items, will be heard during the public forum period. Public comments are limited to 30 minutes total and three (3) minutes per item.

3. CONSENT CALENDAR

The items listed below are placed on the Consent Calendar. All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion by the Board. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be removed from the Consent Calendar for discussion. Items removed from the Consent Calendar will be discussed and voted upon immediately following Board action on the remainder of the Consent Calendar. Members of the Public who wish to discuss Consent Calendar items should identify themselves to the Board and upon the invitation by the President, state their name, address and item number they would like to discuss.

A. Approve the September 27, 2023 Board Meeting Minutes

4. DISTRICT ENGINEERS REPORT

A. Consideration of District Engineers Report

1. Storm Drain Project List
2. Homes with Storm Drains Underneath them
3. Engineer's Status Update
 - A. S. La Senda Low Flow Bypass
 - B. Video Inspection of Existing Facilities
 - C. CDS Unit Inspection
 - D. Catch Basin Inspections
 - E. Coastal Permit Extension
 - F. 31 N. Vista De Catalina Construction Coordination
 - G. 32 N. Portola
 - H. Beach Area Runoff
 - I. 32 S. La Senda
 - J. TAB CSD Drainage Master Plan

5. NEW BUSINESS

A. Consideration of November / December 2023 Meeting Date

- 1. Consider and approve rescheduling the previously rescheduled November / December meeting date to Wednesday, December 6, 2023.**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

6. TREASURER'S REPORT

**A. Consideration of September 2023 Financial Statement
Recommended Actions:**

- 1. Consider and Approve the September 31, 2023 financial statement.**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

B. Morgan Stanley Statements:

- (1) September 2023 General Fund
- (2) September 2023 User Fee

C. AMEX Statement

7. CLAIMS FOR PAYMENT

A. General Fund

Recommended Actions:

- 1. Consider and Approve General Fund expenditures from September 27, 2023 to October 25, 2023.**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

B. User Fee Fund

Recommended Actions:

- 1. Consider and Approve User Fee Fund expenditures from September 27, 2023 to October 25, 2023.**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

8. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Consideration of initiation of litigation pursuant to Government Code section 54956.9(d)(4) (two potential cases)

9. DIRECTORS REPORTS

10. SECURITY REPORT

11. GENERAL MANAGERS REPORT

12. LEGAL COUNSEL REPORT

- A. **Consideration of Fully In-House Security Team**
 - 1. **Consider and discuss the proposal for a fully in-house security team and the termination of the month-to-month contract with Nordic/Allied Barton Security.**
 - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

- B. **Consideration for Leased Security Office**
 - 1. **Consider and approve the proposal to lease office space for the security team at an estimated cost of \$2,000 per month as well as \$100 per month for phone/internet services.**
 - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

- C. **Consideration of Amendments to the Professional Services Agreement**
 - 1. **Consider and approve amendments to the funding amount of the Professional Services Agreement if the Board decides to move forward with in-house security services.**
 - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

13. NEXT MEETING – December 6, 2023

All documents available for public review are at 5 Bay Drive, Laguna Beach, CA 92651 or on file with the District's General Manager located at 5 Bay Drive, Laguna Beach, CA 92651

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the General Manager during regular business hours at (949) 499-4567. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations; if sign language interpreter is required, notification 1 week in advance is strongly recommended. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.