



Three Arch Bay Community Services District

Special Meeting Agenda

Wednesday, December 11, 2024 – 5:00 p.m.

50 S. La Senda, Laguna Beach, CA 92651

1. CALL TO ORDER – 5:00 p.m.
2. TAB CSD BOARD MEMBER OATH OF OFFICE
3. PUBLIC FORUM

Public comments on all agenda items, as well as public comments not pertaining to agenda items, will be heard during the public forum period. Public comments are limited to 30 minutes total and three (3) minutes per item.

4. CONSENT CALENDAR

The items listed below are placed on the Consent Calendar. All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion by the Board. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be removed from the Consent Calendar for discussion. Items removed from the Consent Calendar will be discussed and voted upon immediately following Board action on the remainder of the Consent Calendar. Members of the Public who wish to discuss Consent Calendar items should identify themselves to the Board and upon the invitation by the President, state their name, address and item number they would like to discuss.

A. Approve the October 23, 2024 Board Meeting Minutes

5. DISTRICT ENGINEERS REPORT

A. Consideration of District Engineers Report

1. Homes with Storm Drains Underneath them
2. Engineer's Status Update
 - A. Low Flow Bypass (South Stairs and 23 Bay Drive)
 - B. Video Inspection of Existing Facilities
 - C. CDS Unit Inspection
 - D. Catch Basin Inspections
 - E. 32182 Coast Highway Coordination
 - F. 31 N. Vista De Catalina Construction Coordination
 - G. 32 N. Portola
 - H. TAB CSD Drainage Master Plan

6. NEW BUSINESS

- A. **Consideration of Hydroseed Proposal for the Lot at 12382 Coast Highway**
 - 1. **Consider and approve the proposal submitted by AI's Engineering to install heavy spray rainier "Premium Wood Fiber" and install winter rye grass in the total amount of \$3,000.00.**
 - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

- B. **Consideration of Security Committee Members**
 - 1. **Consider and approve the appointment of 2 CSD Board members as well as volunteers from the Association Board and the community at large.**
 - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

7. TREASURER'S REPORT

- A. User Fee Delinquency Spreadsheet
- B. Morgan Stanley Statements:
 - (1) October 2024 General Fund
 - (2) October 2024 User Fee
 - (3) November 2024 General Fund
 - (4) November 2024 User Fee
- C. AMEX Statement

8. CLAIMS FOR PAYMENT

- A. **General Fund**
Recommended Actions:
 - 1. **Consider and Approve General Fund expenditures from October 23, 2024 to December 11, 2024.**
 - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

- B. **User Fee Fund**
Recommended Actions:
 - 1. **Consider and Approve User Fee Fund expenditures from October 23, 2024 to December 11, 2024.**
 - 2. **Find that this item is not a project pursuant to the California Environmental Quality Act.**

9. DIRECTORS REPORTS

10. SECURITY REPORT
11. GENERAL MANAGERS REPORT
12. LEGAL COUNSEL REPORT
13. GENERAL CORRESPONDENCE
14. NEXT MEETING – January 22, 2025

All documents available for public review are at 5 Bay Drive, Laguna Beach, CA 92651 or on file with the District's General Manager located at 5 Bay Drive, Laguna Beach, CA 92651

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the General Manager during regular business hours at (949) 499-4567. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations; if sign language interpreter is required, notification 1 week in advance is strongly recommended. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.