



Three Arch Bay Community Services District

Special Meeting Agenda

Wednesday, February 19, 2025 – 5:00 p.m.

50 S. La Senda, Laguna Beach, CA 92651

1. CALL TO ORDER – 5:00 p.m.
2. PUBLIC FORUM

Public comments on all agenda items, as well as public comments not pertaining to agenda items, will be heard during the public forum period. Public comments are limited to 30 minutes total and three (3) minutes per item.

3. CONSENT CALENDAR

The items listed below are placed on the Consent Calendar. All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion by the Board. There will be no separate discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be removed from the Consent Calendar for discussion. Items removed from the Consent Calendar will be discussed and voted upon immediately following Board action on the remainder of the Consent Calendar. Members of the Public who wish to discuss Consent Calendar items should identify themselves to the Board and upon the invitation by the President, state their name, address and item number they would like to discuss.

- A. **Approve the January 22, 2025 Board Meeting Minutes**

4. DISTRICT ENGINEERS REPORT

- A. **Consideration of District Engineers Report**

1. Homes with Storm Drains Underneath them
2. Engineer's Status Update
 - A. Low Flow Bypass (South Stairs and 23 Bay Drive)
 - B. Video Inspection of Existing Facilities
 - C. CDS Unit Inspection
 - D. Catch Basin Inspection
 - E. 32182 Coast Highway Coordination
 - F. 31 N. Vista De Catalina Construction Coordination
 - G. 32 N. Portola
 - H. TAB CSD Drainage Master Plan

5. NEW BUSINESS

A. Consideration and Possible Action regarding the CSD's Security Policy and Post Orders, and to modify same

- 1. Consider possible amendments to the CSD's Security Policy and Post Orders**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

6. TREASURER'S REPORT

A. Consideration of the November 2024 and December 2024 Financial Statements

Recommended Actions:

- 1. Consider and Approve the November and December 2024 financial statements.**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

B. User Fee Delinquency Spreadsheet

C. Morgan Stanley Statements:

(1) January 2024 General Fund

(2) January 2024 User Fee

D. AMEX Statement

7. CLAIMS FOR PAYMENT

A. General Fund

Recommended Actions:

- 1. Consider and Approve General Fund expenditures from January 22, 2025 to February 19, 2025.**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

B. User Fee Fund

Recommended Actions:

- 1. Consider and Approve User Fee Fund expenditures from January 22, 2025 to February 19, 2025.**
- 2. Find that this item is not a project pursuant to the California Environmental Quality Act.**

8. DIRECTORS REPORTS

9. SECURITY REPORT

10. GENERAL MANAGERS REPORT

- LAFCO Application for Reactivation of Latent Powers Update
- Form 700's due April 1, 2025

11. LEGAL COUNSEL REPORT

12. GENERAL CORRESPONDENCE

13. NEXT MEETING – March 26, 2025

All documents available for public review are at 5 Bay Drive, Laguna Beach, CA 92651 or on file with the District's General Manager located at 5 Bay Drive, Laguna Beach, CA 92651

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the General Manager during regular business hours at (949) 499-4567. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations; if sign language interpreter is required, notification 1 week in advance is strongly recommended. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.